

Department of Chemistry and Biochemistry: Things to do each year

First year

- Complete self-assessments with the CaPS office to discover your natural skills, interests, and talents.
- Explore opportunities for undergraduate research
- Get involved with an on-campus organization or club.
- Connect with your student mentor.
- Connect with each of your professors personally during their student hours.
- Attend a campus (CAPS, BigDawg, CGE, prehealth) networking event to learn how to position yourself well for future co-curricular and internship opportunities.
- Plan for productive summer experiences leading toward post-Butler plans (strongly consider the Chemistry & Biochemistry Research Boot Camp in August)

Second Year

- In August, participate in the Chemistry & Biochemistry Research Boot Camp
- Get involved in academic year research
- Research and identify organizations/companies for potential internship and/or research opportunities. Be sure to pay special attention to any emails from the Chemistry and Biochemistry Department's administrative assistant and department's Chemistry/Biochemistry Resources Canvas site.
- Invest time in leadership development and/or volunteer roles across campus and community.
- Plan for productive summer experiences leading toward post-Butler plans, such as Butler Summer Institute (BSI), other experiential learning opportunities, internships, job shadowing.
- Attend a campus (CAPS, BigDawg, CGE, prehealth) networking event and apply for co-curricular and internship opportunities.
- Create resume with a career advisor (CaPS).
 - add first-year experiences, including Boot Camp and any other research
 - talk about interview preparation
- Begin utilizing Handshake for on- and/or off-campus job-searching.
- Create and develop a LinkedIn profile (maybe with help from a CaPS advisor?) and intentionally connect with peers and faculty

Third year

- Update your resume, Handshake profile, LinkedIn profile .
- Research potential pathways and necessary skills in your field.
- Attend a campus (CAPS, BigDawg, CGE, prehealth) networking event and apply for co-curricular and internship opportunities.
- Plan for productive summer experiences leading toward post-Butler plans, such as Butler Summer institute (BSI), other experiential learning opportunities, internships, job shadowing.
- Prepare for graduate/professional school entrance exams and/or fellowship opportunities, and meet with a CaPS or prehealth advisor to assist with your personal statement, if applicable.
- IF YOU HAVE AN UPCOMING INTERVIEW, refine your interviewing skills during a practice interview with CaPS.

Fourth year

- Complete applications to graduate or professional school (Summer before and Fall of 4th year)
- Meet with appropriate (CaPS, academic, research, prehealth) advisor to update professional documents and discuss postgraduate plans.
- Remain intentionally active with your LinkedIn and Handshake profiles to facilitate networking employers and alumni while discovering job opportunities.
- Attend a CaPS networking event to explore post-graduate opportunities.
- Complete CaPS post-graduate survey on Handshake before graduation and update employment/continuing education status when plans are solidified.