



Faculty Orientation August 17-18, 2026

Monday, August 17

8:00-9:30 a.m.	Check-in, “New Hire Journey” hiring paperwork and I-9 walkthrough, IT account set up, ID photos, continental breakfast (Health Professions Building, room 150) At 8:30 Jennifer McCormick, Director of Talent Acquisitions, Human Resources will provide a walkthrough of required hiring paperwork, followed by dedicated time to complete onboarding forms. Please plan to bring a laptop if possible. Loaner laptops will be available for anyone who needs one. Note: Faculty who have already completed their hiring paperwork are welcome to arrive during this window to enjoy breakfast, get their ID photo taken or connect with staff from Information Technology with questions, or they may choose to arrive closer to 9:30 a.m. when the formal orientation sessions begin. <i>Continental breakfast menu: yogurt and assorted toppings, fruit salad, bagels (gluten-free option will be available), hard boiled eggs, coffee, tea, juice, water</i>
9:30-9:45 a.m.	Welcome and orientation overview Shelly Furuness, Director of Academic Affairs, Operational Excellence and Professor of Education
9:45-10:15 a.m.	Helping Students Succeed – Part I (Student Affairs, Counseling and Consultation Services) - Martha Dziwlik, Dean of Students - Keith Magnus, Director Counseling and Consultation Services
10:15-10:30 a.m.	Helping Students Succeed – Part II (Supporting Student Athletes) Sonya Hopkins, Associate Athletics Director - Academics
10:30-11:00 a.m.	Helping Students Succeed – Part III (Student Disability Services) - Kathleen Camire, Director for Student Disability Services and 504 Coordinator - Amanda Sharkey, Associate Director, Student Disability Services
11:00-11:15 a.m.	BREAK
11:15-11:30 a.m.	Introduction to Butler University Police Department (BUPD) John Conley, Chief of Public Safety
11:30 a.m.-noon	Welcome and remarks from Executive Vice President and Provost Michael Hole, Executive Vice President and Provost
Noon-1:15 p.m.	Lunch and social time (Levinson Family Hall atrium) <i>Lunch menu: build your own power bowl with chicken and vegetarian protein options, rice or salad base, assorted vegetable and cheese toppings, tzatziki or chimichurri sauce, rolls (gluten-free option will be available), cookies (vegan and gluten-free options will be available), lemonade, iced tea, water</i>
1:15-1:30 p.m.	Return to Pharmacy Building 150, words of advice and door prizes
1:30-2:00 p.m.	DEISA – “Connecting Students. Cultivating Belonging. Championing Well-Being” - Khalilah Marbury, Vice President for DEI and Student Affairs - Danny Kibble, Executive Director, DEI Initiatives and Engagement
2:00-2:30 p.m.	Helping Students Succeed – Part IV (Introduction to Navigate 360) - Travis Ryan, Associate Provost and Professor of Biological Sciences - Carol Baker, Academic Systems Coordinator
2:30-2:45 p.m.	BREAK
2:45-3:15 p.m.	Title IX overview and Student Advocacy - Rhyan Smith, Director, Office of Institutional Equity and Title IX Coordinator - Jules Grable, Director of Student Advocacy
3:15-3:45 p.m.	Helping Students Succeed Part V (Office of Student Experience and Engagement [S.E.E.]) Nii Kpakpo Abrahams, Senior Director

3:45-4:00 p.m.	Faculty Senate overview • Andy Schmelz, Chair of Faculty Senate and Associate Professor of Pharmacy Practice • Jonathan Webster, Vice Chair of Faculty Senate and Professor of Mathematics
4:00-4:15 p.m.	Welcome and remarks from President • Jim Danko, Butler University President
4:15-4:30 p.m.	BREAK and travel to reception
4:30-5:45 p.m.	New faculty welcome reception with President Danko, Executive Vice President and Provost Michael Hole, Vice President of Academic Affairs Jay Howard and University Leadership (Levinson Family Hall atrium) <i>Assorted hot and cold hors d'oeuvres, beer, wine, iced tea, and water will be available</i>



Tuesday, August 18

8:45-9:15 a.m.	Check-in and continental breakfast, HR available for I-9 completion (Health Professions Building, room 150) <i>Continental breakfast menu: yogurt and assorted toppings, fruit salad, bagels (gluten-free option will be available), hard boiled eggs, coffee, tea, juice, water</i>
9:15-9:45 a.m.	Overview of faculty development resources • Shelly Furuness, Director of Academic Affairs, Operational Excellence and Professor of Education
9:45-10:45 a.m.	Introduction to Butler libraries (Start in PB150 before moving to breakout sessions) <i>*If possible, faculty are asked to bring a laptop with them for this session.</i>
10:45-11:00 a.m.	BREAK and return to Health Professions Building, room 150
11:00-noon	Personalized Learning Paths PART 1 Classroom technology overview – Option 1 (Start in Health Professions Building, room 150, then to room 205) • Brian Wilson, Audiovisual Specialist, Information Technology • Megan Grady, Associate Director of Academic Partnerships, Online Education and Educational Technology This session introduces the technology tools available in Butler classrooms and how to use them effectively to support teaching and student engagement. You'll explore practical ways technology can enhance lectures, activities, and overall learning experiences. Up and running with Canvas -- Option 2 (Start in Health Professions Building, room 150, then to breakout spaces) • Evan Kinch, Coordinator of Technical Training, Online Education and Educational Technology (Introductory level training – room 202) • Nick Wilson, Team Lead of Technical Learning Production, Online Education and Educational Technology (Intermediate/advanced training – room 212) Get up to speed with Canvas, Butler's learning management system. Sessions are offered at both beginner and intermediate levels to help you organize content, communicate with students, and create dynamic learning experiences. Syllabus and Course Planning Workshop – Option 3 (Health Professions Building, room 150) • Shelly Furuness, Director of Academic Affairs, Operational Excellence and Professor of Education This session is focused on helping faculty think about and develop their course syllabi and calendars, including interactive, guided instruction on curriculum mapping and results-driven instructional planning with Butler syllabus templates, along with individual planning time and 1-on-1 support.

Noon-1:00 p.m.	Lunch and social time (Health Professions Building, room 150) <i>Lunch menu: build your own bowl from the “Butler cantina” with cilantro lime rice, black beans, chicken or vegan chick’n, assorted toppings, tortillas, chips and salsa, blondies and brownies (vegan and gluten-free options will be available), lemonade, iced tea, water</i>
1:00-2:00 p.m.	Personalized Learning Paths PART 2 Classroom technology overview – Option 1 (Health Professions Building, room 205) Up and running with Canvas – Option 2 • Introductory level training (Health Professions Building, room 202) • Intermediate/advanced training (Health Professions Building, room 212) Soft Launch for a Strong Start: Tips for the First Day(s) – Option 3 (Health Professions Building, room 150) • Shelly Furuness, Director of Academic Affairs, Operational Excellence and Professor of Education This session is all about the ways we can make our teaching intuition more intentional and how our first communications to students matter. We’ll look at how a softer launch or slower roll out the first couple of weeks can be vital to moving faster later in the semester, and how day 1 can be a microcosm preview of all that is to come in due time. We will also include planning time and 1-on-1 support.
2:00-2:10 p.m.	BREAK
2:10-3:45 p.m.	Benefits overview (full-time faculty) (Health Professions Building, room 156) This session will provide an informational overview regarding health, dental, vision insurance options, the tuition remission program, and retirement plans. Full-time faculty will then need to enroll in benefits via my.butler.edu within their first 30 days of hire. <i>Part-time faculty or full-time faculty who have already enrolled in benefits may leave at 2:00.</i>