

## INTERNATIONAL STUDENT CHECKLIST For obtaining a NEW VISA in a Consulate of the United States of America

- ✓ Your current, valid passport (valid for at least 6 months beyond the date you expect to enter the U.S.)
- ✓ Receipt of notice of payment of the SEVIS fee of \$100. You can pay online at <a href="www.fmjfee.com">www.fmjfee.com</a> (we strongly recommend that payment online with a credit card is the best payment option). Follow the online instructions; print out the payment screen to verify your payment. Take the payment verification printout with you to your visa interview.
- ✓ Your Butler University SEVIS I-20, page 3 recently signed in the Travel Authorization Section (within the past academic year)
- ✓ Evidence of financial support consistent with that listed on the I-20:
  - An *official* and *original* bank statement (dated within the last 6 months) showing sufficient funds and a letter of sponsorship from the person assuming responsibility for the fees associated with your education at Butler University, including any scholarship letters you may have.
  - And/or an official scholarship notification letter from a governmental or private sponsoring agency.
- ✓ Proof of permanent residence in your home country (home address, family members, home country bank statement in your/your family name), and proof of family ties to your home country (business, land, property, future plans) VERY IMPORTANT
- ✓ One or more official passport photos
- ✓ DS-156—US Department of State Nonimmigrant Visa Application <a href="http://foia.state.gov/FORMS/visa.asp">http://foia.state.gov/FORMS/visa.asp</a>
- ✓ DS-157 (males only)—US Department of State Supplemental Nonimmigrant Visa Application <a href="http://foia.state.gov/FORMS/visa.asp">http://foia.state.gov/FORMS/visa.asp</a>
- ✓ DS-158—US Department of State Contact Information and Work History for Nonimmigrant Visa Applicant <a href="http://foia.state.gov/FORMS/visa.asp">http://foia.state.gov/FORMS/visa.asp</a>
- ✓ Official transcript obtained through Registration & Records in Jordan Hall, proving enrollment, academic standing, and registration for a subsequent semester
- ✓ Letter from the Office of Student Accounts in Jordan Hall proving that bills are paid through the current billing cycle. Or a statement of your student account that shows a \$0 balance, dated within the past month.